

MINUTES**COSM****Commissioners****COSM Work and Legislative Session****Wednesday, May 9, 2018, 6:00 pm - 8:00 pm****Edgar M Bosley Jr. Municipal Admin Building****300 Mill Street; PO Box 206****St. Michaels, MD 21663****I. Call to Order - Pledge of Allegiance****II. Agenda Amendments**

There were no changes or amendments to the agenda.

III. Announcements from COSM and Staff

President Boos congratulated the winners of the election - Jaime Windon and Michael Gorman - and praised the other candidates, noting that any and all would have been excellent choices for Commissioners. Mrs. Weisman continued, noting that Commissioners and staff would be attending the Maryland Municipal League Conference in Ocean City June 10-13th. Mrs. Weisman said that Commissioner Bibb completed the seven-week CERT Training (Community Emergency Response Training) held by the Talbot County Emergency Services. Mrs. Weisman said that Commissioners Harrod and Bibb attended the YMCA of the Chesapeake Annual Dinner Celebration in Cambridge on May 1st. Mrs. Weisman said several commissioners joined Governor Hogan as he presented a Governor's Citation to St. Michaels Crab and Steak House for 25 years of service on April 14th. And finally, Mrs. Weisman said there will be a new St. Michaels Circulator Bus service launching on Saturday, May 12th at the Acme parking lot at 9:00 a.m.

President Boos then gave a preview of the agenda for the evening.

IV. Comments from the Public

Ann Borders of Cherry Street questioned the increase for Commissioners if they were cutting meetings from two to one per month. Ms. Borders said she didn't think the speed cameras were necessary and asked about progress on wayfaring signage. Mr. Zachnist of Mitchell Street said people who live in Riverwoods park in front of his driveway and violate the "no parking" yellow curbing. Mr. Rich of Mitchell Street said he has not been able to park his lawn equipment at his own house for two years. Mrs. Landrey of Mitchell Street said she lives in the Riverwoods complex and noted that the complex has ample parking for all of the residents plus more, and that there is no reason for anyone who lives there to park on the street. Mrs. Landrey also said she has concerns for children playing in the area. Donna Hunt of E. Chew Street said that the parking on the street is a safety hazard for fire or emergency vehicles. Michaels Estrella of E. Chew Street said he

was in favor of speed cameras in the school zone and noted that the Town would get the majority of the ticketing money, not the camera company. Mr. Galapans of Green Street said he was opposed to speed cameras and making Cherry Street one way, and suggested that Town traffic overall should be analyzed.

V. Special Presentation

- Kristen Greenaway, President - update on CBMM Master Plan

Kristin Greenaway, President of the Chesapeake Bay Maritime Museum, provided an update on the museum's Master Plan, which included highlights of reconfiguration and reconstruction of buildings, exhibitions, archives, educational programming, and events over the next 17-year period.

VI. Consent Agenda for Department Reports, Minutes and Event Permits

- Department Reports

Police Department
Finance Department
Public Works
Planning and Zoning
Administrative
Communications/Marketing
Fire Department Quarterly report

- Minutes

April 11 2018
April 18 2018

- Event Permits

-- Application for Public Event from St. Michaels Community Center for Concerts in the Park in Muskrat Park, from June 14 to August 23, 6:30 - 8:00 pm, for approx. 150-250 attendees per concert

-- Application for Public Event from St. Luke's UMC. for a Strawberry Festival and Craft Show, held on the grounds of St. Luke's, June 2, 2018 from 10am - 4pm, approx. 200 attendees

President Boos said a vote to approve the Consent Agenda would include approval of departmental reports and minutes for the month of April, 2018, as well as permit requests for the Community Center's summer concerts and St. Luke's Strawberry Festival, as noted above. As there were no questions or changes, Commissioner Myers made a motion to approve the consent agenda as presented. Commissioner Bibb seconded it, and the motion passed on a roll call vote of 5-0 in favor.

VII. Bids and Contracts

- Street Sweeper

Two bids received and opened on May 1 2018

Mrs. Weisman said that in the new budget, the Commissioners approved funds for a new street sweeper. Mrs. Weisman said the Town received three bids from three different companies, all of which provided demonstrations of their equipment. Mrs. Weisman said the sweeper recommended by public works not only swept streets, but could clean out storm drains and catch basins, and included a power washer. The Commissioners agreed on the Raybo Sweeper with the catch basin clean-out feature in the amount of \$225,000. Commissioner Windon said the sweeper had been thoroughly vetted and its use had been carefully planned. Commissioner Bibb said the machine was more powerful than the Town's current sweeper, should save time and money, especially for drain and basin cleaning, and would help to keep the Town cleaner in general. After some additional comments, President Boos made a motion to approve the purchase. Commissioner Bibb seconded it, and the motion passed on a roll call vote of 5-0 in favor.

- Seymour and Mitchell Street paving rehab

Two bids received and opened on May 3 2018

President Boos said the Town has met and talked with the County numerous times to obtain their assistance in the repair of Seymour Avenue, as it is County school busses that are primarily responsible for the condition of the street in front of the school. President Boos said that in the meantime, the public works crew has done its best to temporarily improve the worst areas of the street with pavement patching of potholes and rough areas. Mrs. Weisman said the Town has put out a bid for a repair of Mitchell Street and temporary paving of Seymour Avenue from Talbot to Meadow Street. Mrs. Weisman said it is hoped the Seymour repair will hold for a year until the YMCA building is done, after which a more lasting improvement can be implemented. Mrs. Weisman said the staff recommended the bid for repair of both streets should be awarded to R.L. Ewing Construction. Commissioner Windon made the motion, which was seconded by Commissioner Boos, and which passed on a roll call vote of 5-0 in favor.

VIII. Ordinances eligible for Vote

- Ordinance No. 491: Salary Increase for Commissioners

AN ORDINANCE TO CHANGE THE SALARIES OF THE COMMISSIONERS OF ST. MICHAELS

Mrs. Warnick read the title of draft Ordinance No. 491 into the record as noted above. Commissioner Myers said he supported the increase in salary for the Commissioners as of 2022, from \$2,000 to \$5,000. Commissioner Myers said that St. Michaels paid far less than other communities of its size and that the Commissioners' work can be as time-consuming as full time job. Commissioner Myers then made a motion to approve Ordinance No. 491 as written. Commissioner Boos seconded it, and the motion passed on a roll call vote of 5-0 in favor.

IX. Resolutions for Discussion and possible Vote

- Resolution No. 2018-01: No Parking along Mitchell Street

A RESOLUTION OF THE COMMISSIONERS OF ST. MICHAELS TO ALLOW THE
INSTALLATION OF 'NO PARKING' SIGNS ON THE SOUTH SIDE OF MITCHELL
STREET RESTRICTING PARKING A DISTANCE OF 381 FEET FROM THE
INTERSECTION OF TALBOT STREET

Mrs. Warnick read the title of Resolution No. 2018-01- No Parking on Mitchell Street - into the record. Police Chief Anthony Smith said the parking on Mitchell Street has been a problem since the construction of Riverwoods, and getting the complex to cooperate had not been very successful. Chief Smith said he felt the next step was to declare the street no parking. Lieutenant Osborn said that even with resident parking only, Mitchell Street is still a safety hazard for emergency vehicles, and Commissioner Bibb agreed. After some additional discussion, Commissioner Bibb made a motion to approve Resolution No. 2018-01 declaring Mitchell Street no parking on either side from the entrance to the Riverwoods parking lot to Talbot Street. Commissioner Harrod seconded it and the motion passed 5-0. Commissioner Myers then made a motion to amend the original motion by adding that the Town would add a curb cut for the driveway of the one house that needed it. Commissioner Windon seconded the amendment, and the motion passed on a vote of 5-0 in favor.

X. Ordinances for Discussion and possible Introduction

- Ordinance No. 489: Clarification of 'Dwelling Unit' and 'Family'

AN ORDINANCE TO AMEND THE CODE OF THE TOWN OF ST. MICHAELS,
CHAPTER 340 ZONING, SUBSECTION 340-108 DEFINITIONS; TO AMEND
THE DEFINITIONS OF "DWELLING UNIT (HOUSEKEEPING UNIT)" AND
"FAMILY" TO FURTHER DEFINE A SINGLE FAMILY DWELLING UNIT; AND
TO LIMIT THE TOTAL NUMBER OF UNRELATED PERSONS THAT MAY
DWELL AS A FAMILY

Mrs. Warnick read the title of Ordinance No. 489 - clarification of 'dwelling unit' and "family" - into the record as noted above. Commissioner Myers explained that Zoning Officer Sarah Abel had helped him determine how many people could live in his house under the current code, and the number was 24 people or 15 people depending on the location and size and circumstances - essentially a boarding house situation. Commissioner Myers said that clearly the code needs to be changed to limit the numbers and be able to accommodate employees working for the museum or Inn at Perry Cabin, or seasonal workers for restaurants. Dennis Glackin, Chairman of the Planning Commission, said that the Planning Commission believed that all of the housing issues are interrelated and should be updated as part of the Zoning Code overhaul. The Commissioners directed to staff to re-write the ordinance, and schedule a new public hearing. Commissioner Windon said that this solution does not help Perry Cabin and the Museum with their workforce issues. Mr. Armistead, attorney for Perry Cabin, urged the Commission to address the workforce issue sooner rather than later. Mrs. Weisman suggested the

workforce issue be dealt with first in the zoning code re-write. President Boos suggested that the Town obtain a legal opinion that the changes to the existing ordinance are, or are not, substantive. The Commissioners agreed.

- Ordinance No. 492: Speed Cameras

AN ORDINANCE OF THE COMMISSIONERS OF ST. MICHAELS TO AMEND THE TOWN OF ST. MICHAELS CODE CHAPTER 312 BY ADDING NEW ARTICLE VI 'SPEED MONITORING SYSTEMS' TO PROVIDE FOR THE AUTHORIZATION AND USE OF SPEED MONITORING SYSTEMS IN SCHOOL ZONES WITH THE TOWN

Mrs. Warnick read the title of Ordinance No. 492 - Speed monitoring systems in school zones in St. Michaels - into the record as noted above. Commissioners Boos and Bibb introduced the ordinance. President Boos then called for any discussion. Commissioner Windon said she was uncomfortable with speed cameras. Commissioner Myers said he still hoped that the speed cameras would deter speed on Route 33 and Seymour Avenue, which could make the young people safer.

- Ordinance No. 493: FY18 Budget Amendments

AN ORDINANCE OF THE COMMISSIONERS OF ST. MICHAELS TO AMEND THE BUDGET FOR FISCAL YEAR 2018, AS ADOPTED ON APRIL 26, 2017, EFFECTIVE MAY 16, 2017

Mrs. Warnick read the title of Ordinance No. 493 - FY 2018 Budget Amendment - into the record as noted above. Mrs. Weisman said the amendment would adjust amounts in different funding categories as necessary for actual expenditures. There were no changes or comments, Commissioners Boos and Bibb introduced Ordinance No. 493.

XI. Items for Discussion

- One-Way In Only on Cherry Street

Chief Anthony Smith said he had studied traffic on Talbot and Cherry Street during the daffodil festival and two following weekends, including the Winefest weekend. There were two or less cars at that intersection in a two-hour period. Chief Smith said he also monitored on May 7th, 8th and 9th, and again, only two cars came out of the Cherry Street/Talbot Street intersection and they were following the rules of the road.

Marie Martin of Cherry Street thought that making the street one-way was not necessary, but that it would help traffic on Cherry Street if it was made clear on signage that Cherry Street was a "walking entrance" to the museum, not a driving entrance. After some additional discussion, President Boos said that while there were concerns, he did not see a compelling reason to change the traffic flow on Cherry Street at this time. The Commissioners were in general agreement not to move forward with changing Cherry Street.

- Realtor open house signs and/or directional signage

President Boos opened the discussion, noting that he understanding realty signs must be "open house" signs, but cannot advertise realty companies. Ms. Abel explained the regulations in greater detail. President Boos and Commissioner Windon said realty companies not being able to identify themselves with an open house did not make sense. Commissioner Myers asked if adding a specific reference to real estate signage in the regulations would alleviate the problem. Ms. Abel said it was possible to adjust the language and she would draft something for the Commissioners' review.

XII. Commissioners Calendar

Mrs. Weisman and the Commissioners discussed changes and additions to the calendar for their meeting in June 2018, and changed the date of the meeting from June 13th to June 20th. There was also agreement to add a meeting on Wednesday, May 16th to enable a vote on the budget amendment and ordinances introduced at tonight's meeting, and to have the swearing in of new Commissioners.

XIII. Comments from the Commissioners

A question by Ann Borders of Cherry Street prompted a further discussion of the definition of "family" in the code. President Boos thanked everyone for their comments and adjourned the meeting.

XIV. Announcement of Future Meetings

May 28 2018 - Office closed for Memorial Day

June 10-13 2018 - Maryland Municipal League Convention

June 13 2018 - 6:00 - Town Office - COSM Regular Work & Legislative Session

XV. Adjournment

The meeting was adjourned at 8:10 p.m.

Public Participation: All comments from the public will be taken during the period set aside for "Comments from the Public". To be recognized, a member of the public should raise his or her hand and wait to be recognized by the President. Comments and questions should be kept brief and to the point, and be directed to the President.